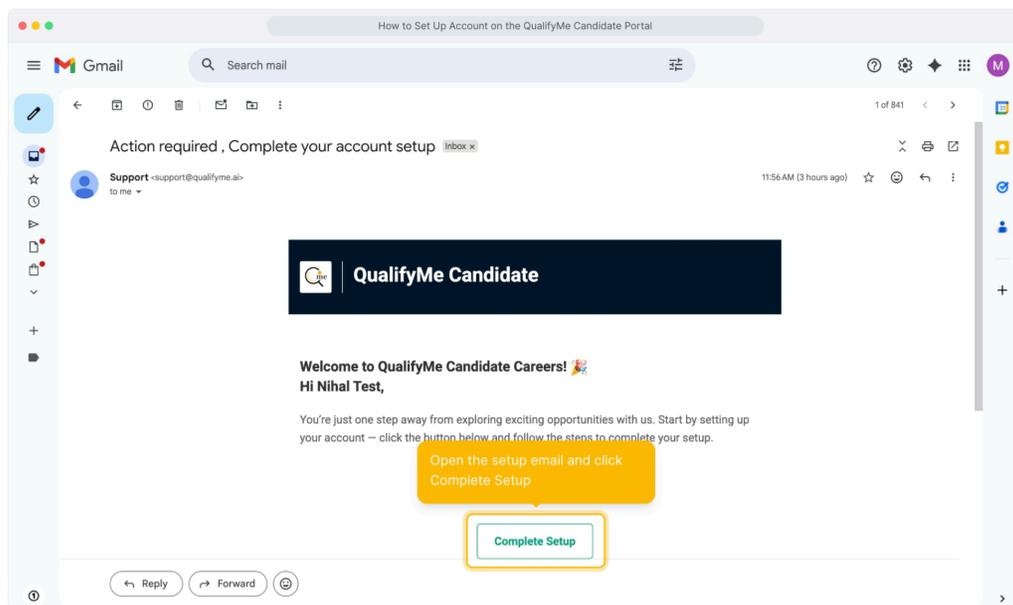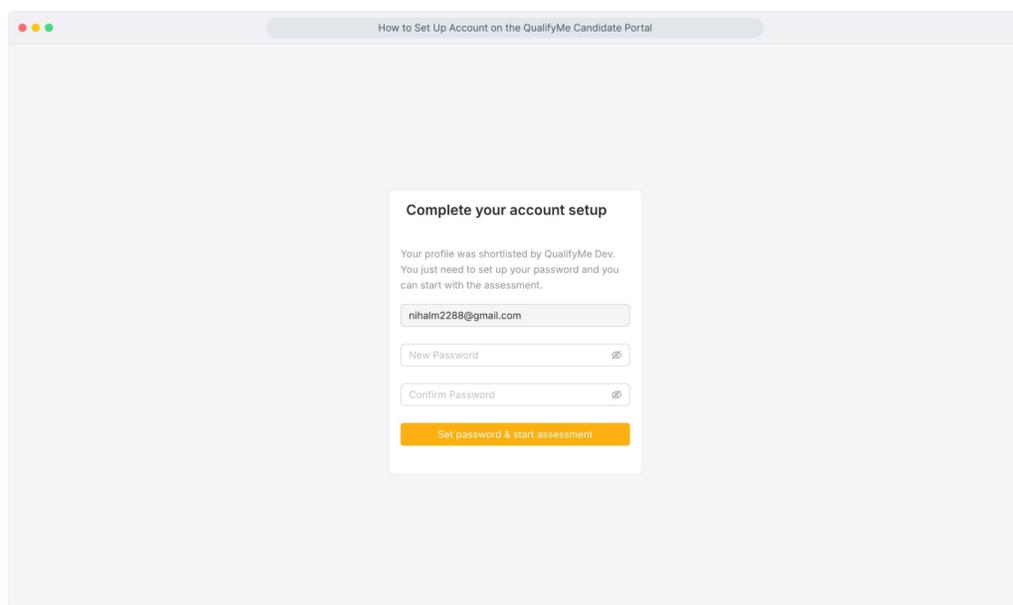# How to Set Up Account on the QualifyMe Candidate Portal
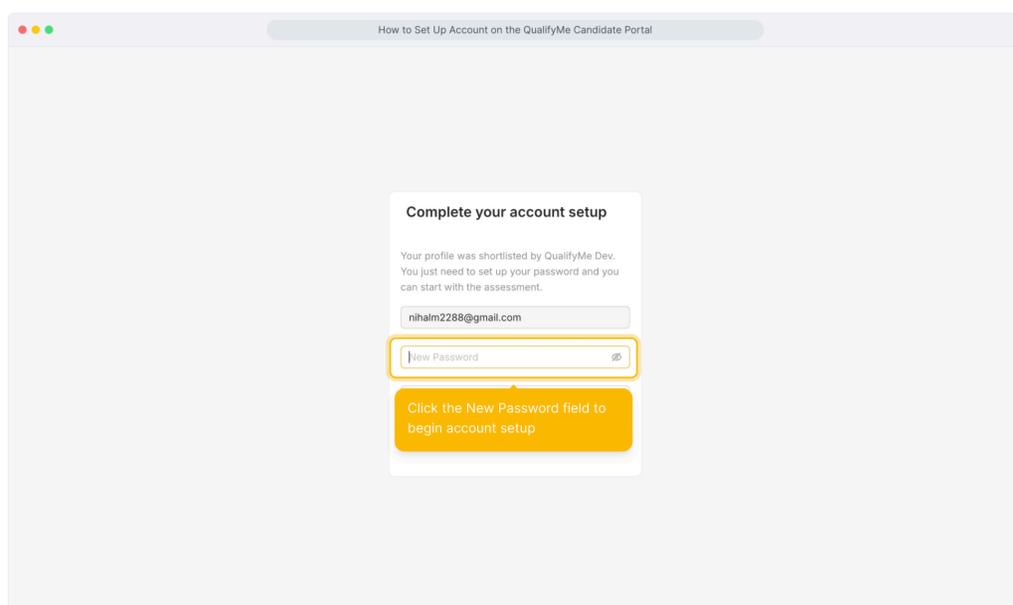
1. Open the setup email and click Complete Setup
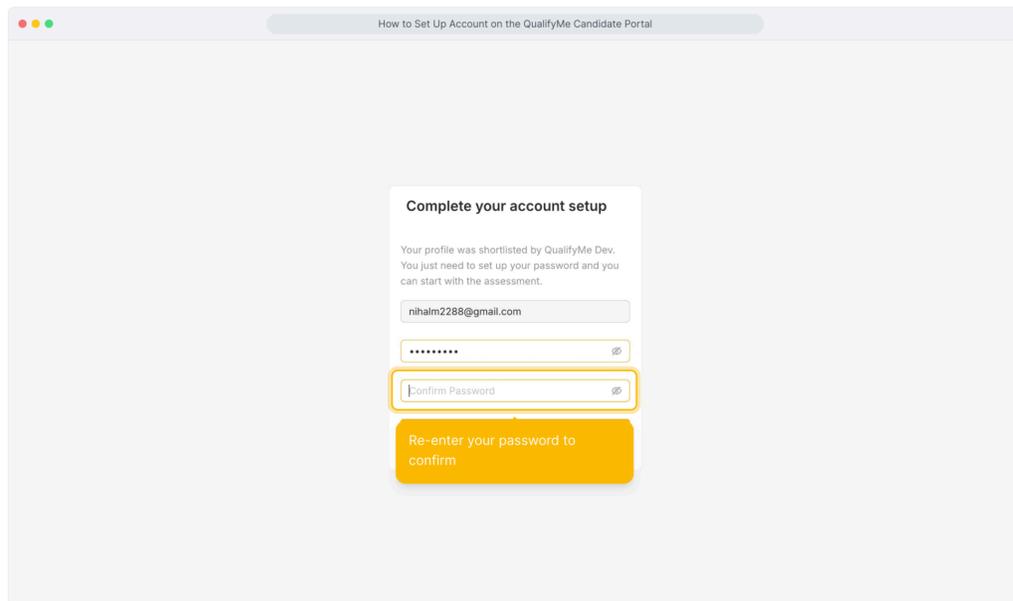

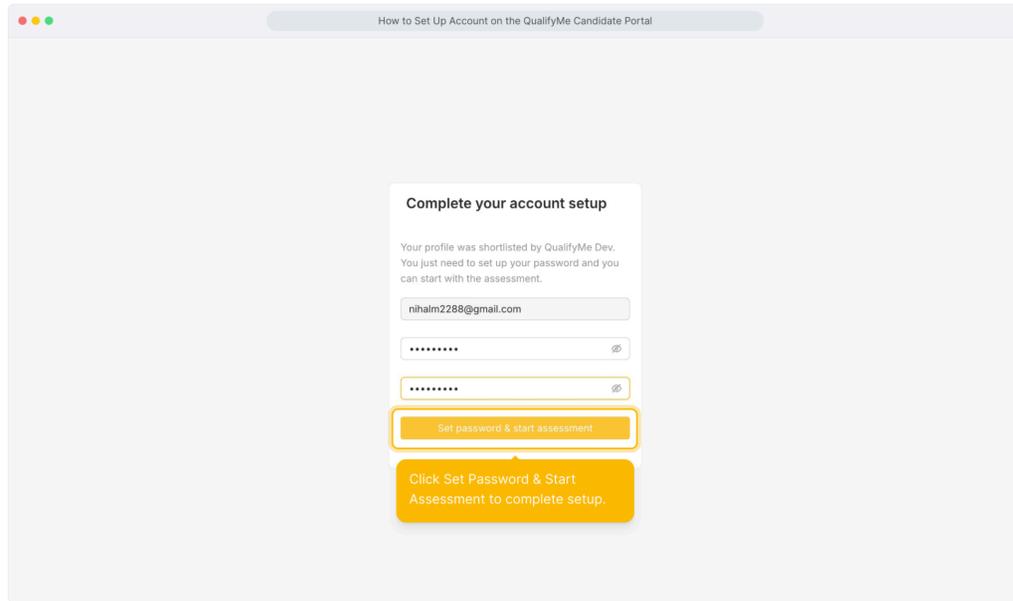**2. You will be redirected to the QualifyMe.ai candidate portal account setup page.**

3. Click the New Password field to begin account setup

4. Re-enter your password to confirm

5. Click Set Password & Start Assessment to complete setup.

6. That's all. You're now ready to use the QualifyMe Candidate Portal.